



C G JUNG INSTITUTE  
OF CHICAGO

The Admissions Process of the C. G. Jung Institute of Chicago  
for the Analyst Training Program ♦ 2022–2023

Applications for the Analyst Training Program (ATP) are accepted any time up to the January 15 deadline for admission the following September. The Admissions Committee is responsible for assessing the qualifications of applicants to the Analyst Training Program and for making a recommendation for their acceptance or rejection to the Training Committee. This recommendation is subject to the approval of the Training Committee. The Admissions Committee's intent is to select the most qualified candidates for training on the basis of their personal maturity, psychological readiness, and academic ability to successfully engage professional training in the practice of analysis. Requirements, which must be fulfilled by the application deadline, include:

1. A minimum of 100 hours of an in-depth personal analysis with an IAAP-certified Jungian analyst within the past five years, and continuing analysis throughout the application period (Due to COVID-19, the requirement that 25 of the 100 hours must be face-to-face has been temporarily suspended.);
2. A basic knowledge of Analytical Psychology through reading and lectures;
3. Clinical experience beyond licensure in long-term psychotherapy; and
4. State licensure in mental health in the jurisdiction in which the applicant practices, e.g., clinical psychologist (PhD or PsyD), psychiatrist (MD or DO), clinical social worker (LCSW), clinical professional counselor (LCPC), marriage and family therapist (LMFT), or psychiatric nurse (MSN).

**Procedure for the Selection of Candidates**

1. Application materials may be requested from the Director of Training to be completed for submission by January 15, 2022 for admission into the Analyst Training Program for the 2022–2023 training year, which will begin in September 2022.
2. The Chair of the Admissions Committee (Admissions Chair) will review all applications to ensure that they are complete and do not contain inappropriate material. All applicant files are open to all members of the Chicago Society of Jungian Analysts (CSJA)—excluding personal analysts or analysts with prior personal relationships—for inspection and comment. All comments will be communicated directly and only to the Admissions Chair.
3. The Admissions Chair will notify all committee members of the names of the applicants and will request that a staff member duplicates all of the application materials and circulates them among committee members for study by February 1, 2022. Any committee member who has been a personal analyst to an applicant or has had any prior personal or professional relationship with an applicant is not eligible to consider that individual's application. In that case, the Training Committee will appoint an alternate to replace the ineligible member.
4. The members of the Admissions Committee will meet to review all applications and select those applicants who will be invited for individual interviews.

5. Applicants selected for consideration will be invited to be individually interviewed by all members of the Admissions Committee. The Admissions Chair will arrange the schedule for these individual interviews and notify the applicants. Individual interview appointments, once set, are not negotiable. For the 2022–2023 training year, individual interviews will take place on Saturday, March 19, and/or Sunday, March 20, 2022 via Zoom.
6. Following the completion of all individual interviews, the Admissions Committee will meet to decide which applicants will be advanced to the next stage in the process. The decision to invite an applicant to the full committee group interview requires a majority vote of the committee. The committee will notify each applicant by letter to inform him or her of the Admissions Committee’s decision. For the 2022–2023 training year, initial notification letters to applicants will be mailed no later than April 1, 2022.
7. Applicants selected for advancement will be invited to a full committee group interview. The Admissions Chair will arrange the schedule for the full committee group interviews and notify the applicants. Group interview appointments, once set, are not negotiable. For the 2022–2023 training year, group interviews will take place on Saturday, April 23, and/or Sunday, April 24, 2022 via Zoom.
8. The Admissions Committee interviews applicants, discusses the findings of the interview, and formulates recommendations regarding the acceptance or non-acceptance of the applicant. Recommendation for admission requires a 4/5ths vote of the committee. A report incorporating the admissions process of the committee members will be added to the applicant’s file.
9. Applicants not selected for advancement will be notified of the Admissions Committee’s decision. An internal report outlining the Admissions Committee decision-making process will be submitted to the Training Committee for the Institute files.
10. A notice will be sent to all members of the CSJA indicating the names of those applicants who have passed the full committee group interview. CSJA members will be requested to contact the Admissions Chair if they have any concerns regarding these applicants.
11. The recommendation of the Admissions Committee is subject to the approval of the Training Committee.
12. The Admissions Committee notifies applicants of their acceptance/non-acceptance by letter. For the 2022–2023 training year, final notification letters will be mailed no later than May 15, 2022.
13. The acceptance of an applicant to the Analyst Training Program is valid for the following training year (2022–2023). If applicants request to postpone their matriculation for one year, or if the Training Committee decides not to initiate a training class for that year, then the Admissions Committee will conduct a second full committee group interview at no additional cost to the applicant. The Admissions Committee may alter the previous decision if new information has come to its attention that warrants a change. If applicants wish to postpone their matriculation for more than one year, then they will need to follow the full admissions process again, including the payment of application fees.

14. Applicants may request feedback on their admissions process by contacting the Admissions Chair, who acts on behalf of both the Admissions Committee and the Training Committee.

15. Decisions by the Admissions Committee and the Training Committee are regarded as legitimate exercises of professional judgment, and are, therefore, not subject to appeal by an applicant.

16. Applicants must inform the Institute of their intention by June 1, 2022.